



CTV News Producer

Rocky Mountain Student Media Corporation is committed to increasing the diversity of our staff and providing a culturally responsive work environment. We encourage applications from people of all backgrounds and abilities. While RMSMC is an independent corporation from the University, we embrace Colorado State's Principles of Community to guide us in our educational mission.

Description: News Producers are responsible for finding content, fact-checking and creating a 30-45 minute news show once a week, as well as following stories for anchors/reporters to cover. Must have an interest and passion for broadcast journalism, news, and community engagement.

An ideal candidate has the following traits:

- Interested in pursuing a career in broadcast journalism.
- Follows local and national news regularly and watches professional newscasts.
- Possesses a strong grasp of video editing and news writing skills; preference given to candidates who have taken TV News Writing.
- Understands the importance of working outside of business hours to respond to newsworthy events.
- Strong understanding of social media principles and ethics.
- Strong communication skills and ability to make decisions under pressure.
- Effectively balances time commitments outside of work.
- Responds to newsworthy events and prioritizes timeliness.
- Possesses a strong understanding of journalist ethics.

Main Responsibilities:

- Works with the anchors/reporters to cover content and brainstorm stories that are newsworthy and relevant to the student body and Fort Collins community.
- Finds local angles on national news and incorporates coverage into the show.
- Works with the CTV Social Media & Graphics Coordinator to coordinate social media posts for the upcoming show.
- Writes news readers and stacks the show in Ross Inception to create a 30-45 minute newscast.
- Has all news scripts reviewed and approved by the Executive Producer, Assistant Executive Producer, or News Director.
- Edits sports and entertainment scripts and approves video packages before staff export.
- Attends the scheduled show and communicates with studio crew/anchors to ensure the show runs smoothly.

- Communicates frequently with the Executive Producer about problems that could disrupt production.
- Willing to help with community outreach projects throughout the semester.

News Specific Responsibilities:

- Helps to professionally communicate with prominent members of the University and the City to build trust within the community.
- Available to push breaking news or newsworthy content that occurs outside of regularly scheduled show.
- Pitches creative ideas for future news stories and social media engagement.
- Works with the Executive Producer and reporters/anchors to provide resources necessary for investigative reporting to occur.

Time Commitment: Must attend the scheduled show, 2 hours, as well as put in between 4-6 hours a week assigning stories, writing scripts, and organizing show. Overall, must be able to commit 8+ hours a week.

Compensation: The Executive Producer and the CEO of Rocky Mountain Student Media Corporation will negotiate compensation with the News Producer. Compensation will be hourly and paid through RMSMC payroll.

To apply: Submit a resume, cover letter and any relevant video samples to ctv@collegian.com with the subject line: "CTV 2021-2022 Application: News Producer" by midnight on November 28, 2021. Interviews will be scheduled and held by the Executive Producer between November 29th- December 10th. Be prepared to answer questions regarding the attributes and responsibilities listed above.